

# 2010 VENDOR RESERVATION FORM



**Mail:** AWE Registration, 13504 NE 84th St. Suite 103-284, Vancouver, WA 98682  
**Online:** www.awe-alpacas.org **Fax:** 360.254.3581  
**Questions?** Contact Anne Hallinan, awe@mhevent.com or 541.896.3088

**Business Name** \_\_\_\_\_ **Contact Person** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **Email:** \_\_\_\_\_  
**Name Badges:**(1) \_\_\_\_\_ (2) \_\_\_\_\_ (3) \_\_\_\_\_

**Products or services to be offered:** \_\_\_\_\_

**I would like to donate the following to the silent auction:** \_\_\_\_\_

**VENDOR GUIDELINES**

- Reservation forms must be postmarked or submitted with payment online or by fax, by March 22, 2010.
- 10'x10' Vendor booth consists of: 8' back drape, 3' side-rails with drape, (1) 8'x30" covered and skirted table, (2) plastic side chairs, identification sign.
- **Cancellation Policy:** Cancellations received in writing on or before March 22, will be charged a \$50 processing fee. No refunds for cancellations made after March 22.
- All exhibits/displays/merchandise must be contained within the space provided, should not exceed 8' in height, protrude into aisles or obstruct view of other vendors.
- No helium or lighter than air balloons are permitted in the building. No food or beverage may be sold or given away. No canopies or tenting without prior fire marshal approval.

Space / Electricity	#	Cost Each	# x Cost =	Meals & Parking	#	Cost Each	# x Cost =
Vendor booth (10'x10')		\$150 before 3/12/10		Parking Pass		\$15.00 each	
Vendor booth (10'x10')		\$200 after 3/12/10					
5 amp electrical outlet		\$85 each					
10 amp electrical outlet		\$170 each		<b>Enter on line 6 of Summary Form</b>		<b>Total Due :</b>	<b>\$</b>

**NOTE:** By completing and submitting this form, you understand and agree to the guidelines listed above, and agree that the Alpaca Western Extravaganza and Clark County Event Center, their officials, members, employees, agents, and servants shall not be responsible for any loss, damage or injury to any person, property, or animals, and agree to hold harmless the above parties for any expenses or liabilities incurred, including attorney fees.

**Vendor Representative:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Signature of Vendor Representative:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\_\_\_\_\_ Pay by Credit Card \_\_\_\_\_ Pay by check payable to AWE.

**Name on Credit Card:** \_\_\_\_\_ **Card Number:** \_\_\_\_\_ **Exp. Date:** \_\_\_\_\_